

**DRC**  
**SITE PLAN REVIEW AND COMMENT**  
**REPORT**

**Division:** Engineering

**Member:** Tim Welch  
Engineering Design Mgr.  
Office Ph. (954) 828-5123  
Office Fax: (954) 828-5275  
Email: [timw@cityfort.com](mailto:timw@cityfort.com)

**Project Name:** Utility Easement Vacation  
350 S.E. 2 Street

**Case #:** 4-M-02

**Date:** March 12, 2002

**Comments:**

1. This application requests vacation of a utility easement dedicated for the purpose of utilities which appear to be required at this location.
2. The applicant shall provide adequate documentation from the Fire Department and demonstrate by other reasonable means that the fire hydrant is no longer necessary to serve the public.
3. Provide letters from all franchise utility companies addressing their interests in preserving this easement referenced.
4. The submitted (proposed) survey sketch and description with deed that appears to be recorded without any apparent authorization or review by the City Surveyor, Real Estate Officer, or City Attorney's office representative may present a problem. This easement may have no legal relevance to the City. A review by the City Attorney's office is required to determine the validity of this easement and a determination by the Engineering Department on whether the hydrant will be considered by the City as a private hydrant.

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**Division:** Planning

**Member:** Kevin Erwin  
828-6534

**Project Name:** Third Avenue Associates, LTD.

**Case #:** 4-M-02

**Date:** March 12, 2002

**Comments:**

1. Easement vacations require review by the City's Property and right-of-way Committee. A separate application and fee are required. Contact Victor Volpi at 828-5056.
2. Easement vacations require review and approval by the City Commission. Separate application is required.
3. Prior to City Commission submittal, sketch and legal must be signed off by Tim Welch, Engineering Design Manager and Tony Irvine, City Surveyor. Sign offs or separate letters must be obtained from Florida Power and Light, Bell South, Comcast and Peoples Gas (TECO).
4. If any easements are required, sketches, legals and easement documents must be provided prior to item being scheduled for City Commission. If any facilities need to be relocated, a relocation plan satisfactory to the agencies and the city must be reviewed and approved prior to City Commission review.
5. Pursuant to ULDR Sec. 47-24.7.A.4, Vacation of Easements, submit a point by point text narrative with information on how the proposed vacation meets criteria.